

**INTERPRETER ATTENDANCE RECORD for DAILY USE ONLY**

**NAME:** \_\_\_\_\_

**Presiding Official:** THE HONORABLE \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

U. S. District Judge      Magistrate Judge

**LANGUAGE:** \_\_\_\_\_

**(Spanish, Navajo, Haitian-Creole):** CERTIFIED \_\_\_\_\_ or NON-CERTIFIED \_\_\_\_\_

**SOC. SEC. NO.:** \_\_\_\_\_

**All other languages:**

**TELEPHONE:** \_\_\_\_\_

**PROFESSIONALLY QUALIFIED** \_\_\_\_\_ or **LANGUAGE SKILLED** \_\_\_\_\_

DATE	CASE NUMBER	CASE NAME	TYPE OF HEARING	START TIME	COMPLETION TIME	BILLABLE TIME	AMOUNT OF SERVICES CLAIMED

<b><u>TRAVEL TIME</u></b>		DEPARTED	ARRIVED	<b>TOTAL SERVICES CLAIMED:</b> _____
RESIDENCE to COURTHOUSE	_____	_____	_____	
COURTHOUSE to RESIDENCE	_____	_____	_____	<b>TOTAL TRAVEL EXPENSES:</b> _____
<b><u>TRAVEL EXPENSES</u></b>				<b>GRAND TOTAL:</b> _____
TOTAL NUMBER OF MILES:	_____ x	cents =	_____	
OTHER EXPENSES:	_____			
Tolls _____	Total Other Expenses:	_____		
Parking _____	_____			
Other _____	TOTAL TRAVEL EXPENSES:	_____		
			Interpreter Signature	Date

**TO BE COMPLETED BY CASE MANAGEMENT DEPUTY:**

This is to certify that \_\_\_\_\_ did appear in court on \_\_\_\_\_, as stated in the above attendance record and did perform the functions as set forth in the Order entered in this cause.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the seal of this court at \_\_\_\_\_, Indiana, on \_\_\_\_\_.