

**UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF INDIANA
FORT WAYNE DIVISION**

PLAINTIFF)	
)	
v.)	CAUSE NO.:
)	
DEFENDANT)	

NOTICE OF PRELIMINARY PRETRIAL CONFERENCE
(Judge Springmann)

In accordance with the Fed. R. Civ. P. 16 and N.D. Ind. L. R. 16.1(b), this cause is set for a **telephonic** Preliminary Pretrial Conference with Magistrate Judge Roger Cosbey on _____ at _____ (local time). Parties are to participate by counsel of record unless proceeding *pro se*. Parties are to provide the Courtroom Deputy, Wanda Young (260- 423-3047) with their telephone number twenty-four hours before the conference, if the number is other than that appearing on the docket. The Court will initiate the call.

During the conference, the parties must be prepared to address the following:

- (1) Discovery/Pretrial Deadlines— Parties must file a proposed discovery plan under Fed. R. Civ. P. 26(f), **five business days** before the Preliminary Pretrial Conference, using Form 35 (Report of Parties’ Planning Meeting) located in the Fed. R. Civ. P. Appendix of Forms. At the conference, the Magistrate Judge will approve or modify the parties’ Rule 26(f) Plan, and set dates for the Final Pretrial Conference and Trial on Judge Springmann’s calendar. The Magistrate Judge will also address matters listed in Fed. R. Civ. P. 16(b) & (c).
- (2) ADR/Mediation—Parties are referred to Local Rule 16.6(b) regarding Alternative Dispute Resolution. If mediation is selected, the parties must identify the mediator in their Report of Parties’ Planning Meeting. If the parties cannot agree on a mediator, the Court will make the selection.
- (3) Consent to Magistrate Judge—Within **twenty days** of receiving this Notice, parties may consent to have their case transferred to a Magistrate Judge to conduct all further proceedings, including trial and the entry of judgment. *See* 28 U.S.C. § 636(c).

Parties can access Judge Springmann’s case procedures by clicking “Judges” on the Northern District of Indiana website, www.innd.uscourts.gov, menu bar.

Entry Date: _____

S/ Wanda S. Young
Deputy Clerk
United States District Court