

UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF INDIANA

IN RE: GUIDANCE ON RECORD REQUESTS FROM)
INMATES OF THE BUREAU OF PRISONS)

General Order No. 2018-15

GENERAL ORDER

The United States District Court Judges for the Northern District of Indiana met on July 23, 2018, and considered guidance from the Judicial Conference of the United States Courts, and other sources; and therefore

IT IS HEREBY ORDERED THAT when an inmate who is in the custody of the Bureau of Prisons requests any docket sheet, document or transcripts of a criminal case from the Court or a court reporter, the requested documents shall be sent directly and only to the Warden of the facility where the inmate is housed; and

IT IS FURTHER ORDERED THAT the inmate who requested the docket sheet, documents or transcripts, and the Warden of the facility where the inmate is housed, shall receive a copy of this Order and a letter explaining this Order with each request; and

IT IS FURTHER ORDERED THAT the Warden take great care to provide the requested documents timely in a safe environment for the inmate to review documents governed by this Order; and

IT IS FURTHER ORDERED THAT the Warden may determine that the docket, document or transcripts may need to be held in the care and custody of the Warden after the inmate is able to review the file; and

IT IS FURTHER ORDERED THAT the Warden shall allow the inmate timely and reasonable access to the documents governed under this Order to allow the inmate to prepare court filings.

SO ORDERED this 24th day of September 2018.

/s/ Theresa L. Springmann
Theresa L. Springmann, Chief Judge

/s/ William C. Lee
William C. Lee, Judge

/s/ James T. Moody
James T. Moody, Judge

/s/ Robert L. Miller, Jr.
Robert L. Miller, Jr., Judge

/s/ Philip P. Simon
Philip P. Simon, Judge

/s/ Joseph S. Van Bokkelen
Joseph S. Van Bokkelen, Judge

/s/ Jon E. DeGuilio
Jon E. DeGuilio, Judge