[Use this form to sue for employment discrimination. <u>NEATLY</u> print in ink (or type) your answers.]

[You are the **PLAINTIFF**, print your full name on this line.]

٧.

Case Number

[For a new case in this court, leave blank. The court will assign a case number.]

[The **DEFENDANT** is who you are suing.]

[The top of this page is the caption. Everything you file in this case must have the same caption. Once you know your case number, it is <u>VERY IMPORTANT</u> that you include it on <u>everything</u> you send to the court for this case. <u>DO NOT</u> send more than one copy of anything to the court.]

EMPLOYMENT DISCRIMINATION COMPLAINT

1. My address is:

2. My telephone number is: ()
(company company	_/

3. The Defendant's address is: ______

4. This action is brought for employment discrimination pursuant to:

Title VII of the Civil Rights Act of 1964, 42 U.S.C. §§ 2000e to 2000e-17. [race, color, gender, religion, national origin]

○ Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621 to 634.

• Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12112 to 12117.

Other: _____

5. I filed a charge of discrimination with the Equal Employment Opportunity Commission or the

Indiana Civil Rights Commission on: _____

6. The date on my Notice of Right to Sue letter is: _____

7. The date I received my Notice of Right to Sue letter was:

[DO NOT write in the margins or on the back of any pages. Attach additional pages if necessary.]

CLAIMS and FACTS

DO: Write a short and plain statement using simple English words and sentences.

DO NOT: Quote from cases or statutes, use legal terms, or make legal arguments.DO: Explain when, where, why, and how the defendant discriminated against you.DO: Include every fact necessary to explain your case and describe your injuries or damages.DO: Number any documents you attach and refer to them by number in your complaint.

DO NOT: Include social security numbers, dates of birth, or the names of minors. DO: Number your paragraphs. [*The first paragraph has been numbered for you*.]



DOCUMENTS – I have attached a cop	by of the following documents:
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Charge Of Discrimination form filed with the Equal Employment Opportunity Commission or the Indiana Civil Rights Commission

○ Notice of Right to Sue letter

Other: _____

FILING FEE – Are you paying the filing fee?

Yes, I am paying the \$405.00 filing fee. I understand that I am responsible to notify the defendant about this case as required by Federal Rule of Civil Procedure 4. [If you want the clerk to sign and seal a summons, you need to prepare the summons and submit it to the clerk.]

No, I am filing a Motion to Proceed In Forma Pauperis and asking the court to notify the defendant about this case.

[Initial Each Statement]

_____ I will keep a copy of this complaint for my records.

_____ I will promptly notify the court of any change of address.

_____ I declare **<u>under penalty of perjury</u>** that the statements in this complaint are true.

Signature

Date