

## **\*\*FINAL NOTICE\*\* CM/ECF Next Generation (NextGen)**

The U.S. District Court for the Northern District of Indiana will be upgrading its Case Management/Electronic Case Filing System (CM/ECF) to the Next Generation of CM/ECF (NextGen) on **Monday, November 8, 2021**.

**PLEASE NOTE:** In order to facilitate the upgrade, **CM/ECF will be unavailable from Friday, November 5, 2021, at 12:00 p.m. (Eastern)/11:00 a.m. (Central) through Monday November 8, 2021, at 9:00 a.m. (Eastern)/8:00 a.m. (Central)**. During this time, Email filing will be available under limited emergency circumstances only (such as: documents with a statute of limitations deadline, emergency injunctive relief, and notices of appeal). The email must also indicate the special circumstances that qualifies the document to be submitted via email. All other deadlines will be appropriately extended pursuant to Fed. R. Civ. P. 6(a)(3). Please review [General Order 2021-26](#) for further information.

### **What is New for CM/ECF Attorney E-Filers in NextGen?**

Central Sign-On is a new functionality that will allow attorneys to maintain one account across all NextGen courts (appellate, bankruptcy, and district). What this means is that E-filers will be able to use one login and password to access all NextGen courts where they have permission to file, as well as to access PACER for all courts.

**Failure to prepare for NextGen will impede access to the NextGen system and electronic filing on and after November 8, 2021.**

### **Prior to November 8, 2021, Attorney E-filers must do the following to continue to file electronically in NextGen:**

1. Obtain your own individual PACER account ([click here to learn more](#)) **OR** Upgrade your existing PACER account ([click here to learn more](#)). Shared PACER accounts will no longer be useable once the court has upgraded, therefore, you **MUST** have your own individual PACER account.
2. You must know your current ECF Login and Password. If you do not remember your current ECF Password for filing in the Northern District of Indiana, you can use the [Password Reset Link](#). However, the Password Reset link will be unavailable after noon (Eastern) **on Friday, November 5**.

If you need further assistance retrieving or resetting your current ECF login/password prior to November 8, please contact the Clerk's office via email at: [attorney\\_maintenance@innd.uscourts.gov](mailto:attorney_maintenance@innd.uscourts.gov); or by phone: (574) 246-8045.

### **On or after November 8, 2021:**

After the court migrates to NextGen, you will be required to link your upgraded PACER account with CM/ECF to be able to file electronically in the Northern District of Indiana. **On or after November 8, follow the linking instructions provided [HERE](#).**

## Frequently Asked Questions

- **How will I know if I have an upgraded PACER account?**

Upgraded PACER Accounts have usernames that are at least eight (8) characters. If your username is six (6) characters, you do not have an upgraded account. Go to [pacer.uscourts.gov](https://pacer.uscourts.gov) and click on **Manage My Account** to upgrade your PACER account.

- **What happens to my CM/ECF account after the court transitions to NextGen?**

Once the U.S. District Court for the Northern District of Indiana has transitioned to NextGen on November 8, 2021, you must link your current CM/ECF account to your PACER account. After the accounts are linked you will no longer use your CM/ECF username or password.

- **My law firm uses a shared PACER account. Can we continue to use that account?**

No. Each attorney *must have* an individual PACER account to use for electronic filing in NextGen. The law firm can create a PACER Administrative Account (PAA) to manage the billing for all of the individual accounts. Staff members who share a PACER account only for research can continue to share.

- **I have already linked my account when another court moved to Next Gen. Will I have to link my account again?**

Yes, you must link your PACER account to your *Indiana Northern District Court* CM/ECF account before you can file in the *Indiana Northern District Court*. You will need to link your PACER account to each court that you practice in.

- **I am a CJA attorney and I currently have two PACER accounts. Will I continue to need two accounts with NextGen?**

CJA Attorneys will only need one PACER account for filing and viewing in NextGen CM/ECF. If you have a separate exempt CJA account now, those exempt privileges will be added to your individual upgraded PACER account and your current exempt account will be canceled.

- **More questions about your PACER account or need help?**

Go to [pacer.uscourts.gov/help](https://pacer.uscourts.gov/help), call the PACER Service Center at 800.676.6856 or contact via email to [pacer@psc.uscourts.gov](mailto:pacer@psc.uscourts.gov) for assistance.

Court contact: [attorney\\_maintenance@innd.uscourts.gov](mailto:attorney_maintenance@innd.uscourts.gov)

## Prior NextGen Correspondence to Attorneys and Law Firms

[NextGen CM/ECF Attorney Email – September 3, 2021 and September 17, 2021](#)

[NextGen CM/ECF Attorney Email – October 4, 2021](#)