

Trial Preparation Timeline (Civil)

25 days before trial	20 days before trial	15 days before trial	10 days before trial	5 days before trial	Trial — Bench — Jury
<p>Plaintiff serves Defendant with proposed "Statement of the Case," if jury trial</p> <p>Plnf. serves Def. w/proposed voir dire questions, jury instruction, &amp; verdict forms.</p> <p>Plnf. files trial brief.</p> <p>Parties make pretrial disclosures pursuant to FRCP 26(a)(3)(A)(B)(C)</p>	<p>Parties file: Motions in limine with responses to be filed 7 days later and replies 3 days after response.</p> <p>Parties serve opposing counsel 3 copies of proposed fdgs. of fact/conc. of law in all bench cases.</p>	<p>Parties file: Agreed "Statement of Case" in jury trial.</p> <p>Def. files trial brief.</p>	<p>Parties file 3 marked copies of opposing counsel's proposed fdgs. of fact w/clerk.</p> <p>Subpoenas served on opposing counsel for possible objections.</p> <p>Parties make objections to pretrial disclosures</p>	<p>Plnf. files agreed jury instructions &amp; voir dire questions.</p> <p>Parties file: Jury instructions &amp; voir dire questions to which agreement cannot be reached w/authorities cited.</p> <p>Supplemental trial briefs may be filed.</p> <p>Parties file: List of exhibits to which there is no objection &amp; to which no formal proof is required.</p> <p>Parties file: Memo in support of their position regarding exhibits to which there is objection.</p> <p>Parties deliver bench book of exhibits. Parties file list of witnesses.</p>	