**UNITED STATES DISTRICT COURT**

**NORTHERN DISTRICT OF INDIANA**

**\_\_\_\_\_\_\_\_\_\_ DIVISION**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, )

Plaintiff(s), )

v. ) CASE NO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, )

Defendant(s). )

**REPORT OF PARTIES’ PLANNING MEETING**

1. The parties [held a planning meeting] [conferred via electronic mail] under Fed. R. Civ. P. 26(f) and agreed to this report on \_\_\_\_\_\_\_\_\_\_\_\_. \_\_\_\_\_\_\_\_ participated for the plaintiff(s), and \_\_\_\_\_\_\_\_ participated for the defendant(s).

2. Jurisdiction.

The court has jurisdiction under \_\_\_\_\_\_ [statutory source]. The parties agree that \_\_\_\_\_\_ [state key facts for federal question, diversity, or other jurisdiction].

3. Pre-Discovery Disclosures.

\_\_\_\_\_\_\_ The parties [have exchanged] [will exchange], *but may not file*, Rule 26(a)(1) information by \_\_\_\_\_\_\_.[[1]](#footnote-1)

\_\_\_\_\_\_\_ The parties stipulate out of the mandatory initial disclosures.

\_\_\_\_\_\_\_ [Plaintiff] [Defendant] objects to the mandatory initial disclosures for the following reasons: [describe objection].

4. Discovery Plan.

The parties propose the following discovery plan. [Use separate paragraphs as necessary if the parties disagree]

Discovery will be needed on the following subjects: [briefly describe the subjects for which discovery will be needed]

Disclosure or discovery of electronically stored information should be handled as follows: [brief description of the parties’ proposals]

The last date to complete all discovery is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

[Discovery on \_\_\_\_\_\_\_\_\_\_\_\_\_ to be completed by \_\_\_\_\_\_\_\_\_\_\_]

Maximum of \_\_\_\_\_ interrogatories by each party to any other party.

Maximum of \_\_\_\_\_ requests for admission by each party to any other party.

Maximum of \_\_\_\_\_ depositions by plaintiff(s) and \_\_\_\_\_ by defendant(s).

Each deposition [other than of \_\_\_\_] is limited to a maximum of \_\_\_\_\_ hours unless extended by stipulation.

The parties must disclose the identity of any Rule 26(a)(2) witness and the witness’s written report (if applicable) by:

\_\_\_\_\_\_\_\_\_\_\_ for plaintiff(s);

\_\_\_\_\_\_\_\_\_\_\_ for defendant(s); and

\_\_\_\_\_\_\_\_\_\_\_ for Rule 26(e) supplements.

5. Other Items.

The last date the plaintiff(s) may seek permission to join additional parties and to amend the pleadings is \_\_\_\_\_\_\_\_\_\_\_\_.

The last date the defendant(s) may seek permission to join additional parties and to amend the pleadings is \_\_\_\_\_\_\_\_\_\_\_\_.

The time to file Rule 26 (a)(3) pretrial disclosures will be governed by separate order.

The case should be ready for [bench or jury] trial by and at this time is expected to take approximately \_\_\_\_\_\_\_ days.

At this time, all parties \_\_\_\_\_\_\_ [do/do not] consent to refer this matter to the currently assigned Magistrate Judge pursuant to 28 U.S.C. 636(c) and Fed. R. Civ. P. 73 for all further proceedings including trial and entry of judgment. [This section should be marked in the affirmative only if all parties consent. Do not indicate if some parties consent and some do not. Indicating the parties' consent in this paragraph will result in this matter being referred to the currently assigned Magistrate Judge for all further proceedings, including trial and entry of judgment. It is not necessary to file a separate consent. In the event that this case is reassigned to another Magistrate Judge, any attorney or party of record may object within 30 days of such reassignment; however, if no timely objection is filed, the prior consent will remain in effect.]

[Other matters]

6. Alternative Dispute Resolution.

The case’s settlement prospects may be enhanced via the following ADR procedure:

Mediation

The parties have agreed upon \_\_\_\_\_\_\_\_ as mediator.

Other: [Please Identify]

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Counsel for Plaintiff(s) Counsel for Defendant(s)

Effective: October 22, 2020

1. The court encourages setting all deadlines on business days. [↑](#footnote-ref-1)